



STAFF REPORT

Board of Aldermen

AN ORDINANCE AMENDING SECTION 2-353 OF THE BRANSON MUNICIPAL CODE PERTAINING TO COMPETITIVE BIDDING REQUIRED; EXCEPTIONS.

FIRST READING: SEPTEMBER 26, 2023

FINAL READING: OCTOBER 10, 2023

Initiated By: City Clerk

Approved By: *Cathy Stepp*

Financial Impact: No Impact/Not Applicable

Community Plan 2030: G-3: Transparency

FACTS:

These proposed Code Amendments to purchasing and procurement formalize the process for staff to use when 3 or more bids are solicited but responses are not received. It also gives some leverage for single item one time purchases between \$20,000 and \$50,000 to be approved by the City Administrator without a written contract. Lastly, it adds a process for how revenue contracts get approved. This has been practiced but not formally written in Code.

Staff recommends approval as a means of making procurement more efficient.

DETAILED ANALYSIS:

No Additional Information

BACKUP DOCUMENTATION:

No Additional Information