



# STAFF REPORT

## Board of Aldermen

**AN ORDINANCE AMENDING SECTION 30-92 OF THE BRANSON MUNICIPAL CODE  
PERTAINING TO ADMINISTRATIVE HEARING OFFICER - POWERS AND DUTIES.**

**FIRST READING: SEPTEMBER 26, 2023**

**FINAL READING: OCTOBER 10, 2023**

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**Initiated By:** City Clerk

**Approved By:** *Cathy Stepp*

**Financial Impact:** No Impact/Not Applicable

**Community Plan 2030:** G-3: Transparency

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### **FACTS:**

There is an existing process in Branson Municipal Code regarding the appointment of Administrative Hearing Officers. Per Legal, a Code Amendment is necessary to formalize the process of appointing Administrative Hearing Officers through a memorandum filed in the City Clerk's Office.

This ordinance makes the necessary code change to formalize this process.

### **DETAILED ANALYSIS:**

No Additional Information

### **BACKUP DOCUMENTATION:**

No Additional Information