



STAFF REPORT

Board of Aldermen

AN ORDINANCE APPROVING THE RENEWAL OF THE CONTRACT WITH SPECIALTY AIR CONDITIONING SERVICES, INC. FOR HVAC MAINTENANCE AND REPAIR SERVICES FOR CITY BUILDINGS AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT.

FIRST READING: SEPTEMBER 26, 2023

FINAL READING: OCTOBER 10, 2023

Initiated By: Parks & Recreation

Approved By: *Cathy Stepp*

Financial Impact: Budgeted in the next year's budget

Community Plan 2030: G-3: Transparency

FACTS:

This is for the annual review and approval of the City's contract with Specialty Air Services, Inc. for the purpose of HVAC maintenance and repair services of city buildings for a period of one year.

This is the second contract renewal option with Specialty Air Services, Inc. to be reviewed and approved by the Board of Aldermen. Specialty Air Services, Inc. has agreed to hold its prices for 2024.

Staff recommends the contract for fiscal year 2024 (January 1, 2024 through December 31, 2024) with Specialty Air Services, Inc. in an amount not to exceed \$70,000.00 This amount is based on 2023 usage and anticipated future usage, and can be adjusted or lowered to save money.

The item meets city specifications and is within budget. Funds are budgeted in the various departmental proposed 2024 operating budgets.

DETAILED ANALYSIS:

No Additional Information

BACKUP DOCUMENTATION:

No Additional Information