

RESOLUTION NO. 2023-R031

A RESOLUTION APPROVING A SPECIAL EVENT PERMIT APPLICATION FOR BRANSON'S ADORATION PARADE.

WHEREAS, Mr. Grant Sloan, on behalf of the Branson/Lakes Area Chamber of Commerce has submitted a Special Event Permit Application to the City of Branson for approval of the 75th Annual Adoration Parade and Lighting Ceremony; and

WHEREAS, the proposed Special Event has been classified as a Level Three Event based on the criteria established through Ordinance Number #2020-0156; and

WHEREAS, the Board of Aldermen desires to approve the Special Event application.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF BRANSON, MISSOURI, THE FOLLOWING:

Section 1: The Board of Aldermen hereby approves the Special Event Permit Application attached as Exhibit '1'.

Section 2: This resolution shall be in full force and effect after its passage and approval.

ADOPTED, by the Board of Aldermen of the City of Branson, Missouri, this 26th day of September, 2023.


Larry D. Milton
Mayor

ATTEST:

APPROVED AS TO FORM:


Hillary Briand
City Clerk


City Attorney

PLANNING & DEVELOPMENT DEPARTMENT / "Community Development"

Engineering | Planning | Building



Special Event - Special Event

Address:

Description: Branson's Adoration Parade

SE23-000013

Application Date: 08/25/2023

Application Information*:

Applicant Name	Grant Sloan
Applicant Email	gsloan@bransonchamber.com
Applicant Address	4100 Gretna Rd. Branson MO 65616
Applicant Company Name	Branson/Lakes Area Chamber of Commerce
Applicant Company Address	4100 Gretna Rd. Branson MO 65616
Applicant Home Phone	(417) 844-3633
Applicant Cell Phone	(417) 844-3633
Applicant Work Phone	
Are you the property owner?	No
Event Organizer Information Name	Grant Sloan
Event Organizer Information Email	gsloan@bransonchamber.com
Event Organizer Information Address	4100 Gretna Rd. Branson MO 65616
Event Organizer Information Company Name	Branson/Lakes Area Chamber of Commerce
Event Organizer Information Company Address	4100 Gretna Rd. Branson MO 65616
Event Organizer Information Home Phone	(417) 844-3633
Event Organizer Information Cell Phone	(417) 844-3633
Event Organizer Information Work Phone	
Would you like to add additional team members?	No
Expected number in attendance	4000
Event Website	https://www.bransonchamber.com/adoration-parade/
Provide a general description and primary purpose of the	Branson's longest running Christmas parade in downtown Branson.

event

Will the location of the event
be on public property? Yes

Will closure of any streets,
sidewalks, or parking areas be
required as part of the event? Yes

Event location Historic Downtown Branson

Event Setup 12/03/2023

Time 02:00 PM

Day 1 12/03/2023

Start Time 1 02:00 PM

End Time 1 09:30 PM

Breakdown 12/03/2023

Time 09:00 PM

Describe your security plan
including crowd control,
internal security, private
security, and/or the assistance
of the City of Branson Police
Department Branson Police Department

Are you using a private
security company? No

Describe your emergency
medical service plan including
communications and type of
resources that will be at your
event and the manner in
which they will be managed
and deployed and the
placement of any Automated
External Defibrillators (AED) if
any. Branson Fire Department

Describe your plan for cleanup
and removal of waste
materials and/or recycling,
including during and after
your event. Include the
number of containers and
dumpsters you expect to
provide, or estimated trash
volume. City of Branson

Are you using a private waste
management company? No

Describe your plan to provide
restroom facilities at your
event; including the number
of portable toilets and/or
description of on-site
restrooms available. Include in
your plan how the disposal of Restrooms in Downtown Branson

sanitary waste and sewage
will be managed for the event

Are you using a private
sanitation company? No

Will the event include food
concessions and/or
preparation areas? No

Will the event involve the
consumption of alcoholic
beverages on-site? No

Postcard 0

Email 1

Published Notification 1

Published Signage 1

Will tents be used at the
event? No

Does the event include the
use of fireworks, rockets,
lasers, or other pyrotechnics? No

Will there be music or live
entertainment at the event? Yes

Will stages, bandstands, or
platforms be used for the
event? Yes

Will sound amplification be
used? Yes

Start Time 05:30 PM

End Time 07:30 PM

Will sound/light equipment be
used for the event? Yes

Provide a description for the
use of sound/light equipment Lighting of Grandstand in downtown Branson

Will the use of all terrain
vehicles, golf carts, or low
speed vehicles be used for the
event on streets within the
City? Yes

Will the event have any live
animals and/or horse-drawn
carriage(s)? No

Will the event include the use
of any temporary signs? No

Sq Ft 0

Sq Ft 0

Plan Revision Cycle 01

9/8/23, 11:57 AM

Letter View

* Only fields that were populated are shown

Documents:

Applicant Signature: [signature.png](#)

Attach Certificate of Liability Insurance: [COLI City of Branson.pdf](#)

Attach Certificate of Liability Insurance: [22-23 Adoration Parade City of Branson.pdf](#)

Attach property owner acknowledgement and notarization: [Property Owner Agreement.pdf](#)

Attach Site Plan: [2023-parade-route-map.jpg](#)

Email: [Incomplete Application \(First Notice\) Planning.htm](#)

Email: [Review Comments - Building.htm](#)

Merge Document: [2023 Adoration Projected Costs.xlsx](#)

Fees and Payments:

Total Fees: 65.00

Total Paid: 0.00

Balance Due: 65.00

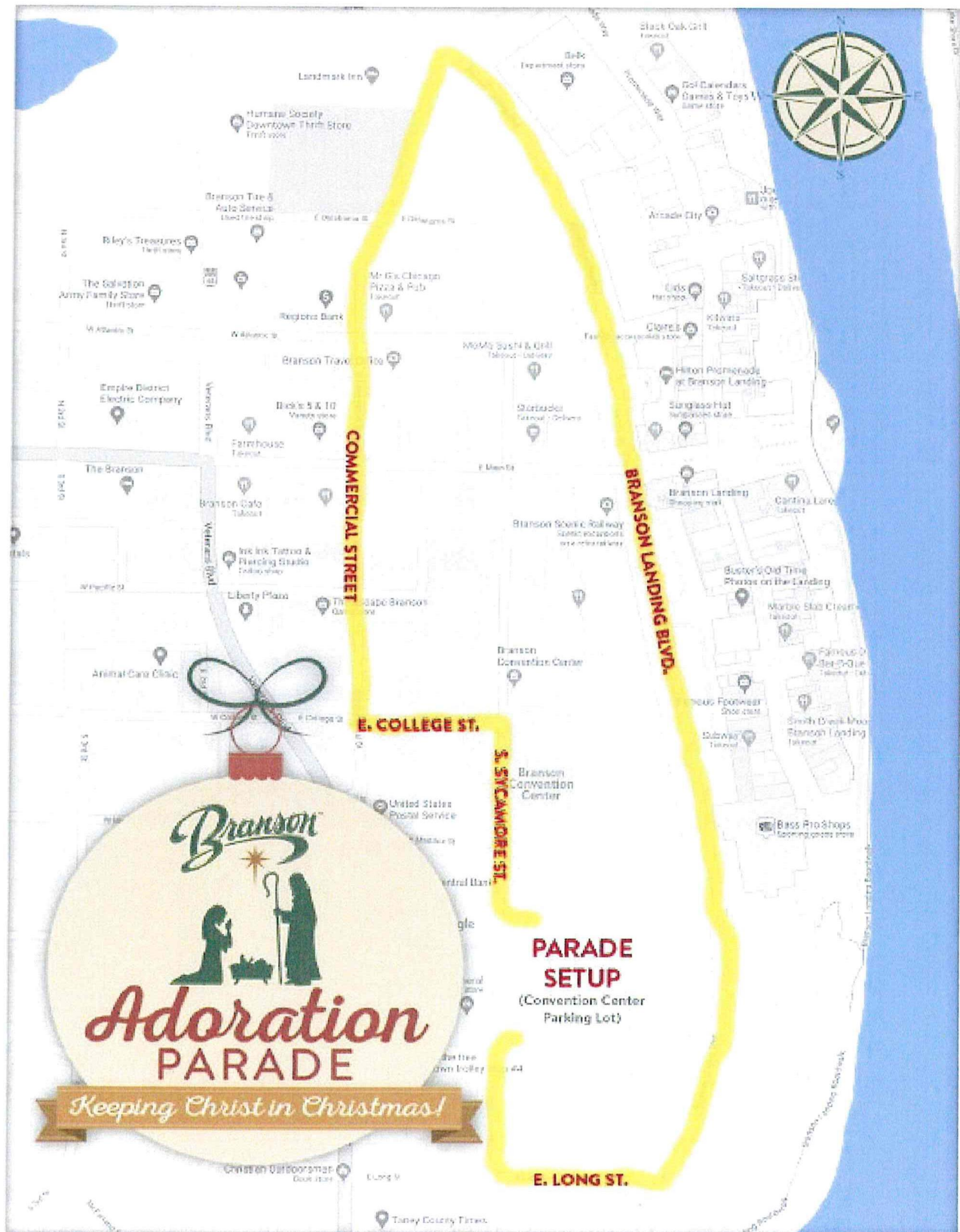
Fees

Quantity	Description	Amount	Total Cost
1.0	Application Fee	50.00	50.00
1.0	Technology Fee	15.00	15.00

Payments

Date	Type	Reference	Receipt	ReceivedFrom	Amount
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Exhibit 2- Adoration Parade Route



**Police Cost Estimate
for Adoration Parade 2023**

POLICE	Number	Wage	Hours	Cost
LT - PLANNING	1	\$ 60.75	5	\$ 303.75
SGT - PLANNING	1	\$ 45.09	10	\$ 450.90
LT	2	\$ 60.75	5	\$ 607.50
SGT	6	\$ 67.64	5	\$ 2,029.05
OFFICERS	22	\$ 51.84	5	\$ 5,702.40
DISPATCHERS	2	\$ 50.01	5	\$ 500.10
PSA	2	\$ 42.21	5	\$ 422.10
				\$ 10,015.80
MOBILE COMMAND POST	1	\$ 86.10	8	\$ 688.80
PATROL VEHICLE	22	\$ 16.05	5	\$ 1,765.50
BICYCLE	2		5	\$ 10.00
DRONE	1		5	\$ 5.00
				\$ 2,469.30
Total Police Labor Costs				\$ 12,485.10

**Public Works Labor Cost
Estimate for Adoration Parade
2023**

Position Description	Number of Personnel	Wage + Benefit	Hours Worked	Cost
Heavy Equipment operator	3	\$ 32.35	7	\$ 679.35
Maintenanc Worker	6	\$ 21.25	24	\$ 3,060.00
Maintenance Worker II	1	\$ 32.35	35	\$ 1,132.25
Supervisor	8	\$ 34.45	10	\$ 2,756.00
Total Public Works Labor Costs				\$ 7,627.60

TOTAL EVENT COST	\$ 20,112.70
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