

Office Use Only
MASTER CONTRACT NUMBER:
C2023-0188

SERVICES CONTRACT

THIS CONTRACT made and entered into this date, _____, by and between the City of Branson, Missouri (the "City") and **Stoneridge Flooring** ("Service Provider").

Witnesseth That:

WHEREAS, the City of Branson desires to engage the Service Provider to provide certain services hereafter more particularly described in **Exhibit A**; and

WHEREAS, the Service Provider made certain representations and statements to the City with respect to the provision of such services and the City has accepted said proposal.

NOW, THEREFORE, for the considerations herein expressed, it is agreed by and between the City and the Service Provider as follows:

1. **Scope Of Work.** The City agrees to engage the work of the Service Provider and the Service Provider agrees to provide the services and assume the responsibilities hereinafter set forth in **Exhibit A**.
2. **Addition to Work.** The City and the Service Provider may amend the scope of work set forth in **Exhibit A**, provided that the total cost of such work does not exceed the total cost allowance as specified in Paragraph 7B of this contract. Any amendments shall be in written form and prepared and approved by the appointed City Officials and countersigned by the Service Provider.
3. **Exchange of Data.** All information, data, and reports as are existing, available and necessary for the carrying out of the work, shall be furnished to the requesting party without charge, and the parties shall cooperate with each other in every way possible in carrying out the scope of work.
4. **Payment for Labor and Materials.** The Service Provider agrees and binds itself to secure and pay for all personnel, labor, materials and supplies required to perform the services called for under this contract by Service Provider. Such personnel shall not be employees of or have any contractual relationship with the City except as employees of the Service Provider. All of the work required hereunder will be performed by the Service Provider or under Service Provider's direct supervision and all personnel engaged in the work shall be fully qualified and shall be authorized under state and local law to perform such work. None of the work or services covered by this contract shall be subcontracted without the written approval of the City.
5. **Term.** The work of the Service Provider shall commence as soon as practicable after the execution of this contract, unless otherwise directed in writing, and shall be undertaken and completed in such sequence as to assure their expeditious completion in the light of the purposes of the contract, but in any event, all of the work required hereunder shall be completed by **December 31, 2023**.

6. **Costs not to Exceed.** The City is limited by law with respect to the amount of money it can pay. Therefore, the City has established a fixed sum for this contract which cannot be exceeded unless this contract is amended. The Service Provider providing work hereunder shall be required to keep track of the amount of work performed under this contract at all times; and any work, materials, supplies or expenses in excess of the fixed sum shall not be eligible for payment. The Service Provider shall notify the City if Service Provider anticipates that the contract amount may be exceeded, in order to determine whether or not the City is prepared to increase the total compensation. The Service Provider shall establish a billing system showing the amount of money remaining on the contract which shall be shown in each monthly billing.

7. **Payment.**

A. **Conditioned upon acceptable performance.** The City agrees to pay the Service Provider in accordance with the terms set forth in **Exhibit B**, which shall constitute complete compensation for all work to be rendered under this contract; provided, that where payments are to be made periodically to Service Provider for work rendered under this contract, the City expressly reserves the right to disapprove in whole or in part a request for payment where the work performed during the period for which payment is claimed are not performed in a timely and satisfactory manner in accordance with the schedule and description of work set forth in **Exhibit A**.

B. **Total compensation not to exceed.** It is expressly understood that in no event will the total compensation and reimbursement to be paid to the Service Provider under the terms of this contract exceed the sum of **Sixty-Nine Thousand Two Hundred Fifty Dollars And Zero Cents (\$69,250.00)**, all of which is dependent upon budget appropriations.

8. **Termination of Contract.**

A. **Termination for breach.** Failure of the Service Provider to fulfill Service Provider's obligations under this contract in a timely and satisfactory manner in accordance with the schedule and description of work set forth in **Exhibit A** shall constitute a breach of the contract, and the City shall thereupon have the right to immediately terminate the contract. The City shall give written notice of termination to the Service Provider by one of three different means: Facsimile Transmission ("FAX") if Service Provider has a FAX number; U.S. Postal Service Mails; or by hand delivering a copy of the same to the Service Provider; or may give notice by any combination of the above methods. The date of termination shall be the date upon which notice of termination is hand delivered to Service Provider or given by FAX, or the third day following mailing of the notice of termination, whichever first occurs. In the event of termination for breach, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports or other materials prepared by the Service Provider under this contract shall at the option of the City become its property, and the Service Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials; provided, that the Service Provider shall not be relieved of liability to the City for damages sustained by the City by virtue of any such breach of the contract by the Service Provider.

B. **Right to terminate in the absence of breach.** Either party may terminate this contract for any reason, by serving notice of intent to terminate upon the other party by the means specified in paragraph A of this section. Such notice shall specify the date of termination, but in no event shall either party terminate the contract under this provision upon less than thirty (30) days' notice to the other party; provided, that the parties may mutually agree

to waive the thirty (30) day requirement and to shorten the time for notice of termination, in the event of termination in the absence of breach.

C. Surviving Terms. Notwithstanding any provisions to the contrary, provisions pertaining to liability and indemnity shall survive the termination of this contract.

9. **Conflicts.** Any bidder or signee of this contract shall disclose any financial relationship (direct or indirect) to salaried officer, employee of the City or member of the City Board of Aldermen in writing at the time of the execution of this contract. A violation of this provision renders the contract void. Any federal regulations, and applicable provisions in Section 105.450 et seq. RSMo. shall not be violated. Service Provider covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of work to be performed under this contract. The Service Provider further covenants that in the performance of this contract no person having such interest shall be employed.

10. **Assignment.** The Service Provider shall not assign any interest in this contract, and shall not transfer any interest in the same (whether by assignment or novation), without prior written consent of the City thereto. Provided, however, that claims for money due or to become due to the Service Provider from the City under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of such assignment or transfer shall be furnished in writing promptly to the City. Any such assignment is expressly subject to all rights and remedies of the City under this agreement, including the right to change or delete activities from the contract or to terminate the same as provided herein, and no such assignment shall require the City to give any notice to any such assignee of any actions which the City may take under this agreement, though City will attempt to so notify any such assignee.

11. **Performance.** It is understood by the parties that time is of the essence in this contract.

12. **Discrimination.** The Service Provider agrees in the performance of this contract not to discriminate on the ground or because of race, creed, color, national origin or ancestry, sex, religion, handicap, age, or political opinion or affiliation, against any employee of Service Provider or applicant for employment and shall include a similar provision in all subcontracts let or awarded hereunder.

13. **General Independent Service Provider Clause.** This contract does not create an employee/employer relationship between the parties. It is the parties' intention that the Service Provider will be an independent Service Provider and not the City's employee for all purposes, including, but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, Missouri revenue and taxation laws, Missouri workers' compensation and unemployment insurance laws. The Service Provider will retain sole and absolute discretion in the judgment of the manner and means of carrying out the Service Provider's activities and responsibilities hereunder. The Service Provider agrees that it is a separate and independent enterprise from the public employer, that it has a full opportunity to find other business, that it has made its own investment in its business, that this agreement shall not be construed as creating any joint employment relationship between the Service Provider and the City, and the City will not be liable for any obligation incurred by the Service Provider.

14. **City Benefits.** The Service Provider shall not be entitled to any of the benefits established for the employees of the City nor be covered by the Worker's Compensation Program of the City.

15. **Liability and Indemnity.** The parties mutually agree to the following:

A. In no event shall the City be liable to the Service Provider for special, indirect, or consequential damages, except those caused by the City's gross negligence or willful or wanton misconduct arising out of or in any way connected with a breach of this contract. The maximum liability of the City shall be limited to the amount of money to be paid by the City under this contract. All of the provisions in the agreement are subject to the terms of Missouri Sovereign Immunity as set forth in section 537.610.2 and 537.610.5 of the Missouri Revised Statutes.

B. The Service Provider shall defend, indemnify, and hold the City harmless from and against all claims, losses, actions, causes of action, demands and liabilities arising out of personal injuries, including death, and damage or impairment to property or any rights which are caused by the Service Provider arising out of or in any way connected with this contract. Service Provider further agrees to defend, indemnify and hold the City harmless from and against any claims, losses and liabilities arising out of the award of this contract to the Service Provider.

C. The Service Provider shall indemnify and hold the city harmless from all wages or overtime compensation due its employees and from any and all claims by Subcontractors in rendering work pursuant to this agreement, including payment of reasonable attorneys' fees and costs in the defense of any claim made under the Fair Labor Standards Act or any other federal or state law.

16. **Bonds and Insurance.** The Service Provider must have and maintain, at the Service Provider's expense, adequate liability insurance and bonds (if applicable) to satisfy statutory bonding requirements, of section 537.610.2 and 537.610.5 of the Missouri Revised Statutes to protect the City and the general public against any loss, damage and/or expense related to the Service Provider's performance under this contract. The insurance coverage shall include, but need not be limited to, the following coverage's in the amounts specified. Such insurance must indemnify the City to the fullest extent possible under the laws of the State of Missouri.

A. General Liability Insurance with a company authorized to do business in the State of Missouri with limits of liability not less than One Million Dollars (\$1,000,000.00) per occurrence for personal injuries (including death) and property damage, and Two Million Dollars (\$2,000,000.00) aggregate. The City of Branson must be named as an additional insured.

B. Automobile Liability Insurance with a company authorized to do business in the State of Missouri having limits of liability not less than One Million Dollars (\$1,000,000.00) per occurrence for personal injuries (including death). The City of Branson must be named as an additional insured.

C. Workers' Compensation Insurance with a company authorized to do business in the State of Missouri having limits not less than One Million Dollars (\$1,000,000.00), including occupational disease provisions for all employees of the Service Provider(s) and Sub-Service Provider(s).

D. The Service Provider will require all Sub-Service Providers to provide and maintain like insurance as set forth above unless the Service Provider's policies extend to claims made against or growing out of operations of the Sub-Service Provider.

E. Written evidence of the required insurance coverage must be submitted before or upon award of the contract. Such policy(ies) shall name the City of Branson as additionally insured. Failure to maintain required insurance coverage shall be considered a breach of this contract.

F. Service Provider understands and agrees that the insurance required under the terms of the contract in no way precludes the Service Provider from carrying such other insurance as may be deemed necessary by the Service Provider for the operation of the Service Providers business or for the benefit of the Service Provider's employees.

G. Notwithstanding any other provision of the contract to the contrary, no insurance procured by the Service Provider shall be construed to constitute a waiver of any sovereign immunity as set forth in section 537.600 through 537.650 of the Missouri Revised Statutes, or any other governmental or official immunity, which is barred under said doctrines of sovereign, governmental or official immunity available to the City, its Board of Aldermen, salaried officers or employees, nor constitute waiver of any available defense. The Service Provider shall cause all policies of insurance related to the contract to be endorsed in accord to this subparagraph.

H. If this is a multi-year contract then the Service Provider shall further require the upper limits of coverage of such policies to be adjusted on an annual basis to be at least equal to the limits of liability set forth in section 537.610.2 and 537.610.5 of the Missouri Revised Statutes as amended from time to time.

I. Insurance Certificates. It is the sole responsibility of the Service Provider to provide the City with the most up-to-date insurance certificates and to keep them current throughout the term of the contract and for any renewal periods. Any failure to maintain insurance coverage shall not relieve any contractual responsibility, obligation or liability under the contract documents. Insurance Certificates must be faxed or mailed to the address provided.

17. **Notices.** All notices required or permitted herein under and required to be in writing may be given by FAX or by first class mail addressed to City and Service Provider at the addresses provided. The date of delivery of any notice given by mail shall be the date falling on the third day after the day of its mailing. The date of delivery of notice by FAX transmission shall be deemed to be the date transmission occurs, except where the transmission is not completed by 4:30 p.m. on a regular business day at the terminal of the receiving party, in which case the date of delivery shall be deemed to fall on the next regular business day for the receiving party.

18. **Jurisdiction.** This contract and every question arising hereunder shall be construed or determined according to the laws of the State of Missouri. Should any part of this agreement be litigated, venue shall be proper only in the Circuit Court of Taney County, Missouri.

19. **Missouri Immigration Law Affidavit.** After January 1, 2009, the service provider takes note that Section 285.530.2 of the Missouri Revised Statutes requires a political subdivision as a condition of a contract or grant in excess of \$5,000 awarded after January 1, 2009, to require the business entity to affirm by sworn affidavit and provision of documentation the business entity has enrolled and participated in a federal work authorization program with respect to its employees who work in connection with the contracted services. To that end, the services

provider will provide a signed affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contract. The service provider will provide with their bid specifications and bonding information a statement that the company has such a program, documentation for the program, and that it will not employ unauthorized aliens in connection with the work.

☐ ____ If this box is checked, then the requirement for an Immigration Law Affidavit does not apply because the dollar value of the contract is less than the \$5,000 minimum.

20. **Labor and Materials Payment Bond.** The Contractor shall furnish a Labor and Materials Payment Bond with surety approved by the City and on the forms approved by the City. Each bond shall be in the total amount of the contract conditioned upon the full and faithful performance of all major terms and conditions of this contract and payment of all labor and material suppliers. It is further mutually agreed between the parties hereto that if, at any time after the execution of this contract and the surety bond(s) hereto attached for its payment of labor and material suppliers, the City shall deem the surety or sureties upon such bond(s) to be unsatisfactory, or if, for any reason, such bond(s) ceases to be adequate to cover the performance of the work, the Contractor shall, at its expense, within five (5) days after the receipt of notice from the City to do so, furnish an additional bond or bonds, in such form and amount, and with such surety or sureties as shall be satisfactory to the City. In such event no further payment to the Contractor shall be deemed to be due under this contract until such new or additional security for the payment of labor and material suppliers shall be furnished in a manner and form satisfactory to the City. The corporate surety on any performance or payment bond must be licensed by the State of Missouri and if the required bond exceeds \$25,000.00 must be listed in United States Treasury Circular 570.

21. **Entire Agreement.** This agreement contains the entire agreement of the parties. No modification, amendment, or waiver of any of the provisions of this agreement shall be effective unless in writing specifically referring hereto, and signed by both parties.

22. **Compliance with Laws.** Contractor agrees to comply with all applicable federal, state and local laws or rules and regulations applicable to the provision of services and products hereunder. Contractor affirmatively states that payment of all local, state and federal taxes and assessments owed by Contractor is current.

23. **Safety.** Contractor and subcontractors performing service for the City are required and shall comply with all applicable Occupational Safety and Health Administration (OSHA). All contractors and subcontractors shall be held responsible for the safety of their employees and any unsafe acts or conditions that may cause injury or damage to any persons or property within and around the work site.


24. **Severability.** If any term or provision of this agreement is held invalid or unenforceable, the remainder of this agreement will be considered valid and enforceable to the fullest extent permitted by law.

25. **Contact Information:** City of Branson
Attn: Contract Management
110 W Maddux St., Ste. 205
Branson, MO 65616
417-337-8522

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the day and year herein stated.

SERVICE PROVIDER:

CITY OF BRANSON, MISSOURI

By:  8/11/2023
DocuSigned by: 80DF24FA9052446...
(Signature) Date

Larry D. Milton
Mayor Date

ATTEST:

Hillary Briand
City Clerk Date

APPROVED AS TO FORM:

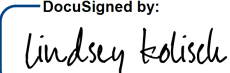
 8/10/2023
DocuSigned by: 80C8790094547A...
Interim City Attorney Date

Exhibit A

Stoneridge Flooring
PO Box 636
Nixa, MO 65714

SCOPE OF SERVICES

1. Purpose: The Service Provider, Stoneridge Flooring, shall provide the materials and labor to replace existing carpet and vinyl for City office areas in City Hall. Materials and duties are shown in the following requirements.
2. General Requirements:
 - 2.1. The service provider shall be responsible for take-up and disposal of the existing carpet and cove base to be replaced.
 - 2.2. The service provider will be required to do any floor preparation as a result of removal of the carpet.
 - 2.3. The service provider shall be responsible for measurements.
 - 2.4. The service provider shall be responsible for the installation of the new carpet and cove base to be replaced.
 - 2.5. The service provider shall remove and reinstall office furniture. The staff is responsible for the removal of personal items and electronic equipment.
 - 2.6. All work shall be performed in a professional manner.
 - 2.7. Area for replacement consists of the Finance Department Suite (approx. 4,104 SqFt), the Planning & Zoning Suite (approx. 4,320 SqFt), the City Clerk's Office (approx. 2,232 SqFt), the Engineering/Public Works Suite (approx. 3,024 SqFt), and the City Court Room (approx. 1,120.5 SqFt) inside the City Hall building.
 - 2.8. The areas for Vinyl Tile replacement and installation consists of a break room in the Finance Department (approx. 250 SqFt), a copy room and kitchen area in the Clerk's Office (approx. 225 SqFt) and a break room in the Engineering Department (approx. 150 SqFt).
 - 2.9. To schedule a walkthrough of these areas, please contact Cindy Shook, Parks Director at 417-335-2368 or cshook@bransonmo.gov.
 - 2.10. Carpet Specification

Brand	Alladin Commercial Interactive Tile
Style Name/Number	Take Shape/2B177
Color	Affiliate – b2117-589
Construction	Tufted
Surface Appearance	Patterned Loop
Gauge	1/12” (47.00 rows per 10cm)
Density	5,538
Dye Method	100% Solution Dyed
Fiber Type	Colorstrand ® SD Nylon
Adhesive	Mohawk Express Pressure Sensitive Adhesive
Stain Release Technology	Mohawk Protection Plus Stain
Soil Release Technology	Mohawk Protection Plus Soil
Primary Backing	Non-Woven Synthetic
Secondary Backing	UltraSet®
NSF 140	Gold
Size	24”x24” (.6096m x .6096m)
Installation Method	Quarter Turn/Vertical Ashlar/Brick Ashlar/Monolithic/Multi-Directional
Flammability	ASTM E 648 Class 1 (Glue Down)
Smoke Density	ASTM E 662 Less than 450
Static Propensity	AATCC-134 Under 3.5KV

2.11. Warranty Specifications

2.11.1. Lifetime Limited Wear Warranty

2.11.2. Lifetime Static Protection Warranty

2.11.3. Lifetime Limited Edge Ravel, Zippering, Delamination, Dimensional Stability Warranty

2.11.4. Lifetime Limited Colorfastness to Light Warranty

2.11.5. 10-Year Limited Stain Resistance Warranty

2.11.6. 10-Year Limited Colorfastness to Atmospheric Contaminants

2.12. Cove Base Specification

2.12.1. Construction: Vinyl

2.12.2. Size: 4 inch

2.12.3. Gauge: 1/8” with Toe

2.13. Vinyl Flooring Specification

Brand	Mohawk Flexible LVF Dry Back
Style Name/Number	Pro Solutions PRS96
Color	Autumn Ember
Installation	Glue Down
Recommended Adhesive	V-One
Thickness	2mm
Wear Layer	12 mil
Size	Plank 6"x 48" Tile 12"x 24"
Sq. Ft. Per Carton	Plank 54 Sq. Ft. Tile 44 Sq. Ft.
Attached Underlayment	No

2.14. Warranty Specifications

2.14.1. 6-Year Limited Light Commercial

2.15. No equipment shall be left unattended. The City is not responsible in any way for the service provider's equipment.

2.16. The service provider shall observe modern safety practices for these activities. The City is in no way responsible for the service provider's employee safety.

2.17. The service provider shall be liable for any incidents related to removal and installation of carpet.

2.18. Care shall be taken to be professional in appearance, work-ethic, and conduct with City staff and public.

2.19. Any difficulties shall be reported to the Building Maintenance Supervisor immediately.

2.20. Contracts will be administered by the Building Maintenance Supervisor. The Building Maintenance Supervisor has the right to reject any work or portion of work. Corrective action must immediately be taken.

2.21. Contracts revoked for poor workmanship, lack of keeping schedules or any other valid reason at any time.

2.22. Any debris should be removed and disposed of properly at all times during the project.

3. Invoicing: The City agrees to pay the service provider in accordance with the rates set forth on the pricing page. Payments will be paid by the City based upon an itemized statement of

services furnished by the service provider and subject to approval by the requesting department that the service provider fully performed the work satisfactorily.

4. Subcontracting: the service provider must function as the single point of responsibility for the City, regardless of any subcontractor arrangements for all services provided. The service provider must submit a list of subcontractors to the Purchasing Department for approval within thirty (30) days from the beginning of this contract. This shall include assuming responsibilities and liabilities for all material and services provided. None of the work or services covered by the contract shall be subcontracted without prior approval of the City.

Exhibit B

PRICING PAGE

The successful bidder will provide pricing information as specified below to provide materials and labor to remove existing carpet in the areas being carpeted and install carpet, carpet border, and cove base in accordance with the terms and conditions of the contract.

Item	Lump Sum Cost	Alternate Cost for After Hours or Weekend*
<u>Planning & Zoning Suite</u>		
Materials	\$13,315.69	\$
Labor	\$5,156.49	\$
<u>Finance Suite</u>		
Materials	\$14,658.19	\$
Labor	\$5,851.55	\$
<u>Engineering/PW Suite</u>		
Materials	\$9,505.88	\$
Labor	\$4,071.50	\$
<u>City Clerk's Suite</u>		
Materials	\$8,487.52	\$
Labor	\$3,371.25	\$
<u>City Court Room</u>		
Materials	\$3,398.14	\$
Labor	\$1,433.79	\$
Grand Total	\$69,250.00	\$

**Some areas may not be available for installation during normal business hours thus creating the need for the work to be completed before/after normal business hours or weekends. Please submit appropriate pricing based on this if applicable in the "Alternate Cost Column".*