

A RESOLUTION APPROVING A SPECIAL EVENT PERMIT APPLICATION FOR THE 56TH PLUMB NELLIE DAYS ARTS, CRAFTS & MUSIC FESTIVAL.

WHEREAS, the Downtown Branson Betterment Association petitioned the City of Branson, Missouri ("City"), for approval of a Special Event Permit Application for the 56th Autumn Daze Arts, Crafts and Music Festival; and

WHEREAS, the proposed special event has been classified as a Level Three Event based on the criteria established through Ordinance Number 2020-0156; and

WHEREAS, the Board of Aldermen desires to approve the application; and

WHEREAS, the City is in receipt of all required documentation and the required filing fee.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF BRANSON, MISSOURI, THE FOLLOWING:


Section 1: The Board of Aldermen hereby approves the Special Event Permit Application attached as Exhibits 'A' and 'B'.

Section 2: This resolution shall be in full force and effect after its passage and approval.

ADOPTED, by the Board of Aldermen of the City of Branson, Missouri, this 14th day of March, 2023.


Larry D. Milton
Mayor

ATTEST:


Hillary Briand
City Clerk

APPROVED AS TO FORM:

/s/ Bridget M. Findley #72572 03/08/2023
Interim City Attorney

Email Application - Planning

nashmore@bransonmo.gov <nashmore@bransonmo.gov>

Fri 3/3/2023 11:28 AM

To: Nikki Ashmore <nashmore@bransonmo.gov>

**PLANNING & DEVELOPMENT
DEPARTMENT / "Community Development"**

Engineering | Planning | Building

**Special Event - Special Event****Address:****Description:** 56th Plumb Nellie Days Arts, Crafts & Music Festival**SE23-000002**

Application Date: 01/20/2023

Application Information*:

Applicant Name	Jessica Luthardt
Applicant Email	admin@downtownbranson.org
Applicant Address	
Applicant Company Name	Downtown Branson Betterment Association (DBBA)
Applicant Company Address	
Applicant Home Phone	
Applicant Cell Phone	
Applicant Work Phone	(417) 334-1548
Are you the property owner?	No
Event Organizer Information Name	Jessica Luthardt
Event Organizer Information Email	admin@downtownbranson.org
Event Organizer Information Address	
Event Organizer Information Company Name	Downtown Branson Betterment Association (DBBA)
Event Organizer Information Company Address	
Event Organizer Information Home Phone	
Event Organizer Information Cell Phone	

Event Organizer Information	(417) 334-1548
Work Phone	
Would you like to add additional team members?	No
Expected number in attendance	5000
Event Website	www.ExploreBranson.com/downtown
Provide a general description and primary purpose of the event	The 56th celebration of Downtown Branson's Plumb Nellie Days Festival will have approximately 80 vendors and a few food trucks. The festival celebrates the coming together of our community and an invitation and marketing to visitors to come to Branson and spend time in the historic downtown district.
Will the location of the event be on public property?	Yes
Will closure of any streets, sidewalks, or parking areas be required as part of the event?	Yes
Event location	Awbery parking lot and portions of Commercial Street from the alley behind Dick's 5 & 10 to Atlantic Street and also Commercial Street on the other side of Atlantic Street to the drive thru entrance to Regions Bank
Event Setup	04/18/2023
Time	09:00 PM
<u>Day 1</u>	04/19/2023
Start Time 1	09:00 AM
End Time 1	07:00 PM
<u>Day 2</u>	04/20/2023
Start Time 2	09:00 AM
End Time 2	07:00 PM
<u>Day 3</u>	04/21/2023
Start Time 3	09:00 AM
End Time 3	06:00 PM
<u>Day 4</u>	04/22/2023
Start Time 4	09:00 AM
End Time 4	06:00 PM
<u>Day 5</u>	04/23/2023
Start Time 5	09:00 AM
End Time 5	07:00 PM
Breakdown	04/24/2023
Time	08:00 AM
Describe your security plan including crowd control, internal security, private	We will have City provided barricades for crowd control and we have private hired security for the festival.

security, and/or the
assistance of the City of
Branson Police Department

Are you using a private
security company? Yes

Security Company
Information Name

Security Company
Information Email

Security Company
Information Address

Security Company
Information Company Name Nightcrawler Security

Security Company
Information Company
Address

Security Company
Information Home Phone

Security Company
Information Cell Phone

Security Company
Information Work Phone 4172348474

Describe your emergency
medical service plan
including communications
and type of resources that
will be at your event and the
manner in which they will be
managed and deployed and
the placement of any
Automated External
Defibrillators (AED) if any. 911 services

Describe your plan for
cleanup and removal of
waste materials and/or
recycling, including during
and after your event.
Include the number of
containers and dumpsters
you expect to provide, or
estimated trash volume. City employee maintains bathrooms and removes trash regularly
throughout each day of the event

Are you using a private
waste management
company? No

Describe your plan to
provide restroom facilities at
your event; including the
number of portable toilets
and/or description of on-site
restrooms available. Include
in your plan how the
disposal of sanitary waste City restroom facilities on site

and sewage will be managed for the event

Are you using a private sanitation company? No

Will the event include food concessions and/or preparation areas? Yes

Describe the methods of preparation, cooking, and serving of food Each food vendor will get their Taney County Health Dept. permit to operate during the event and will provide the Health Dept. with their prep, cook and serve methods.

Address where fats, oils and grease will be disposed These items will be taken away by each food truck which has their own disposal system on board.

Will the event involve the consumption of alcoholic beverages on-site? No

Postcard 0

Email 1

Published Notification 0

Published Signage 0

Will tents be used at the event? Yes

Does the event include the use of fireworks, rockets, lasers, or other pyrotechnics? No

Will there be music or live entertainment at the event? Yes

Will stages, bandstands, or platforms be used for the event? Yes

Will sound amplification be used? Yes

Start Time 09:00 AM

End Time 06:00 PM

Will sound/light equipment be used for the event? Yes

Provide a description for the use of sound/light equipment Sound board, amps, microphones, speakers

Will the use of all terrain vehicles, golf carts, or low speed vehicles be used for the event on streets within the City? No

Will the event have any live animals and/or horse-drawn carriage(s)? No

Will the event include the use of any temporary signs?	Yes
Number of Yard Signs	6
Sign Width (ft) se yard	1
Sign Height (ft) se yard	2
Sq Ft	2
Number of Banner Signs	4
Sign Width (ft) se banner	5
Sign Height (ft) se banner	3
Sq Ft	15
Mounting Location	Freestanding
Yard Sign 1 Location	Price and Sycamore
Yard Sign 2 Location	Atlantic and 3rd
Yard Sign 3 Location	Branson Landing Blvd and roundabout
Yard Sign 4 Location	Commercial and College
Yard Sign 5 Location	Main Street and Veterans Blvd
Yard Sign 6 Location	Atlantic and Veterans Blvd
Banner Sign 1 Location	Walgreens grass at parking lot on corner of 165 and 76
Banner Sign 2 Location	Northeast of 65 at Hwy 76 - Koi Garden Plaza corner
Banner Sign 3 Location	NW Corner of Branson Landing Blvd at Commercial Street
Banner Sign 4 Location	Branson Hills Parkway at Welcome Center traffic light to Walmart
Plan Revision Cycle	01

** Only fields that were populated are shown*

Documents:

Applicant Signature: [signature.png](#)

Attach Certificate of Liability Insurance: [doc00884120230120182443.pdf](#)

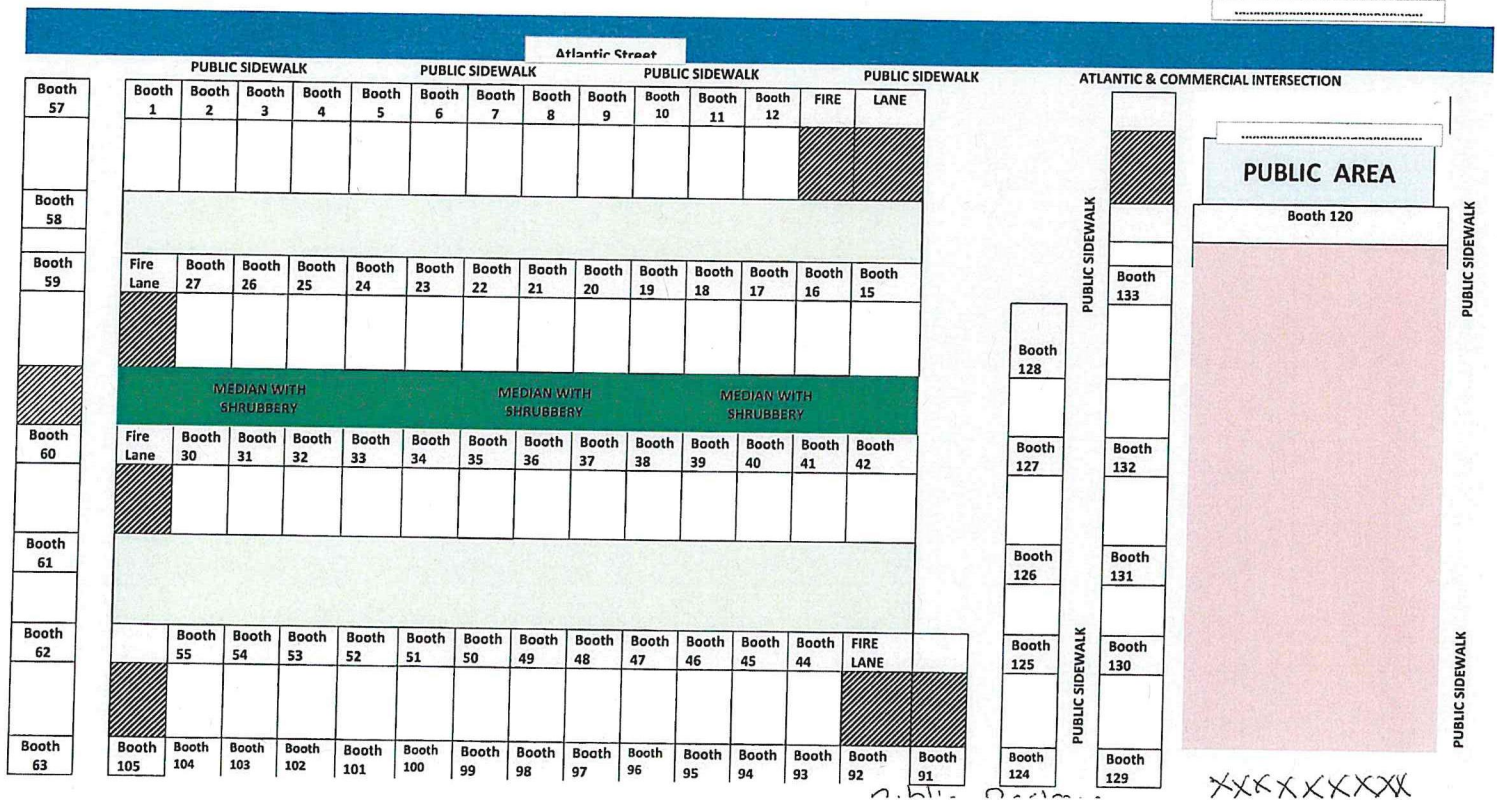
Attach property owner acknowledgement and notarization: [Public Property Use Acknowledgment Letter to City 2023.pdf](#)

Attach Site Plan: [doc00741720220218163722.pdf](#)

Email: [Review Comments - Building.htm](#)

REGIONS BANK

ENTERTAINMENT TENT /SEATING



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