

Email Application - Planning

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Fri 3/3/2023 11:28 AM

To: Nikki Ashmore <nashmore@bransonmo.gov>

PLANNING & DEVELOPMENT DEPARTMENT / "Community Development"

Engineering | Planning | Building



Special Event - Special Event

Address:

Description: 56th Plumb Nellie Days Arts, Crafts & Music Festival

SE23-000002

Application Date: 01/20/2023

Application Information*:

Applicant Name	Jessica Luthardt
Applicant Email	admin@downtownbranson.org
Applicant Address	
Applicant Company Name	Downtown Branson Betterment Association (DBBA)
Applicant Company Address	
Applicant Home Phone	
Applicant Cell Phone	
Applicant Work Phone	(417) 334-1548
Are you the property owner?	No
Event Organizer Information Name	Jessica Luthardt
Event Organizer Information Email	admin@downtownbranson.org
Event Organizer Information Address	
Event Organizer Information Company Name	Downtown Branson Betterment Association (DBBA)
Event Organizer Information Company Address	
Event Organizer Information Home Phone	
Event Organizer Information Cell Phone	

Event Organizer Information	(417) 334-1548
Work Phone	
Would you like to add additional team members?	No
Expected number in attendance	5000
Event Website	www.ExploreBranson.com/downtown
Provide a general description and primary purpose of the event	The 56th celebration of Downtown Branson's Plumb Nellie Days Festival will have approximately 80 vendors and a few food trucks. The festival celebrates the coming together of our community and an invitation and marketing to visitors to come to Branson and spend time in the historic downtown district.
Will the location of the event be on public property?	Yes
Will closure of any streets, sidewalks, or parking areas be required as part of the event?	Yes
Event location	Awbery parking lot and portions of Commercial Street from the alley behind Dick's 5 & 10 to Atlantic Street and also Commercial Street on the other side of Atlantic Street to the drive thru entrance to Regions Bank
Event Setup	04/18/2023
Time	09:00 PM
<u>Day 1</u>	04/19/2023
Start Time 1	09:00 AM
End Time 1	07:00 PM
<u>Day 2</u>	04/20/2023
Start Time 2	09:00 AM
End Time 2	07:00 PM
<u>Day 3</u>	04/21/2023
Start Time 3	09:00 AM
End Time 3	06:00 PM
<u>Day 4</u>	04/22/2023
Start Time 4	09:00 AM
End Time 4	06:00 PM
<u>Day 5</u>	04/23/2023
Start Time 5	09:00 AM
End Time 5	07:00 PM
Breakdown	04/24/2023
Time	08:00 AM
Describe your security plan including crowd control, internal security, private	We will have City provided barricades for crowd control and we have private hired security for the festival.

security, and/or the assistance of the City of Branson Police Department

Are you using a private security company? Yes

Security Company Information Name

Security Company Information Email

Security Company Information Address

Security Company Information Company Name Nightcrawler Security

Security Company Information Company Address

Security Company Information Home Phone

Security Company Information Cell Phone

Security Company Information Work Phone 4172348474

Describe your emergency medical service plan including communications and type of resources that will be at your event and the manner in which they will be managed and deployed and the placement of any Automated External Defibrillators (AED) if any. 911 services

Describe your plan for cleanup and removal of waste materials and/or recycling, including during and after your event. Include the number of containers and dumpsters you expect to provide, or estimated trash volume. City employee maintains bathrooms and removes trash regularly throughout each day of the event

Are you using a private waste management company? No

Describe your plan to provide restroom facilities at your event; including the number of portable toilets and/or description of on-site restrooms available. Include in your plan how the disposal of sanitary waste City restroom facilities on site

and sewage will be managed for the event

Are you using a private sanitation company? No

Will the event include food concessions and/or preparation areas? Yes

Describe the methods of preparation, cooking, and serving of food Each food vendor will get their Taney County Health Dept. permit to operate during the event and will provide the Health Dept. with their prep, cook and serve methods.

Address where fats, oils and grease will be disposed These items will be taken away by each food truck which has their own disposal system on board.

Will the event involve the consumption of alcoholic beverages on-site? No

Postcard 0

Email 1

Published Notification 0

Published Signage 0

Will tents be used at the event? Yes

Does the event include the use of fireworks, rockets, lasers, or other pyrotechnics? No

Will there be music or live entertainment at the event? Yes

Will stages, bandstands, or platforms be used for the event? Yes

Will sound amplification be used? Yes

Start Time 09:00 AM

End Time 06:00 PM

Will sound/light equipment be used for the event? Yes

Provide a description for the use of sound/light equipment Sound board, amps, microphones, speakers

Will the use of all terrain vehicles, golf carts, or low speed vehicles be used for the event on streets within the City? No

Will the event have any live animals and/or horse-drawn carriage(s)? No

Will the event include the use of any temporary signs?	Yes
Number of Yard Signs	6
Sign Width (ft) se yard	1
Sign Height (ft) se yard	2
Sq Ft	2
Number of Banner Signs	4
Sign Width (ft) se banner	5
Sign Height (ft) se banner	3
Sq Ft	15
Mounting Location	Freestanding
Yard Sign 1 Location	Price and Sycamore
Yard Sign 2 Location	Atlantic and 3rd
Yard Sign 3 Location	Branson Landing Blvd and roundabout
Yard Sign 4 Location	Commercial and College
Yard Sign 5 Location	Main Street and Veterans Blvd
Yard Sign 6 Location	Atlantic and Veterans Blvd
Banner Sign 1 Location	Walgreens grass at parking lot on corner of 165 and 76
Banner Sign 2 Location	Northeast of 65 at Hway 76 - Koi Garden Plaza corner
Banner Sign 3 Location	NW Corner of Branson Landing Blvd at Commercial Street
Banner Sign 4 Location	Branson Hills Parkway at Welcome Center traffic light to Walmart
Plan Revision Cycle	01

** Only fields that were populated are shown*

Documents:

Applicant Signature: [signature.png](#)

Attach Certificate of Liability Insurance: [doc00884120230120182443.pdf](#)

Attach property owner acknowledgement and notarization: [Public Property Use Acknowledgment Letter to City 2023.pdf](#)

Attach Site Plan: [doc00741720220218163722.pdf](#)

Email: [Review Comments - Building.htm](#)
