

Fire Review:

- Note/Comment: A separate permit application will be required to be submitted a minimum of 14 days prior to the event for any tents larger than 175 square feet. Tents smaller than 175 square feet will require a minimum of 25 pounds of weight per leg.

Utilities Review:

- Note/Comment: Utility locates should be conducted prior to staking tents and banner signs to ensure the safety of underground utilities. For utility locates call the Missouri One Call system at 1-800-DIG-RITE or 811.

Building Review:

- No comments

Health Department Review

- Note/Comment: The event organizer is responsible for submitting A TCHD (Taney County Health Department) Temporary Event Organizer Application to TCHD at least 30 days prior to the event. The application must list all food vendors. Late applications will not be accepted. Applications can be emailed to: ehs@taneycohealth.org The application can be found on our website; here is a direct link: <https://www.taneycohealth.org/wp-content/uploads/2018/04/2018-Temp-Vendor-Organizer-Application.pdf>
- Note/Comment: A TCHD Temporary Food Vendor Application for each food vendor must be submitted at least 10 business days prior to the event. Each person selling, serving, sampling, or giving away food will be required to submit an application. Late applications will not be accepted. The application can be emailed to: ehs@taneycohealth.org. The application can be found on our website and here is a direct link: <https://www.taneycohealth.org/wp-content/uploads/2018/04/2018-Temp-Vendor-Organizer-Application.pdf>

Public Works Review:

- Note/Comment: The city will provide all needed temporary traffic control. Up keep of traffic control will be the responsibility of the event coordinator.
- Note/Comment: No tent staking shall be driven in to concrete surfaces. All tent stakes driven into asphalt shall be filled immediately upon removal using a cold mix asphalt material and tamped for compaction.
- Note/Comment: The alley way shall remain unobstructed for the duration of the event.
- Note/Comment: A deposit for vendor water will need to be provided to the city prior to event for utility can be turned on. Please see finance department at the City of Branson for this deposit.

Police Review:

- If temporary assistance is needed with the initial road closure for placements of barricades, contact the on-duty Police Sergeant. Overnight security, if desired, will be from a licensed security vendor or a local law enforcement agency. A separate security agreement will need to be completed. This is a Level 3 Event.

Planning Review:

- Correction Required: This event is considered a Level 3 event requiring Board of Alderman approval. Staff advises this event will go to the February 27th Board of Alderman meeting for consideration and approvals.
- Correction Required: Coordinate with Fire and Public Works regarding street closure and street closing equipment.
- Correction Required: The City needs to be additional insured on the liability coverages.
- Correction Required: The food trucks will need to obtain a temporary use permit. This is a permit through Citizenserve.
- Correction Required: Summit will need to apply for a Temporary Caterer's License with the State and the City in order to serve/sell alcohol outside of their building.