

## PLANNING & DEVELOPMENT DEPARTMENT / "Community Development"

Engineering | Planning | Building



### Special Event - Special Event

#### Address:

**Description:** 51st Autumn Daze Arts, Crafts & Music Festival

**SE24-000013**

Application Date: 06/21/2024

### Application Information\*:

Applicant Name	Jessica Luthardt
Applicant Email	admin@downtownbranson.org
Applicant Address	
Applicant Company Name	Downtown Branson Betterment Association (DBBA)
Applicant Company Address	
Applicant Home Phone	
Applicant Cell Phone	
Applicant Work Phone	(417) 334-1548
Are you the property owner?	No
Event Organizer Information Name	Jessica Luthardt
Event Organizer Information Email	admin@downtownbranson.org
Event Organizer Information Address	
Event Organizer Information Company Name	Downtown Branson Betterment Association (DBBA)
Event Organizer Information Company Address	
Event Organizer Information Home Phone	
Event Organizer Information Cell Phone	
Event Organizer Information Work Phone	(417) 334-1548
Would you like to add additional team members?	No
Expected number in attendance	10000
Event Website	www.ExploreBranson.com/downtown

Provide a general description and primary purpose of the event	This historic downtown festival will host over 100 vendors from locals and other states to draw attraction to the downtown district for shopping, dining, entertainment and lodging. This FREE festival celebrates the tradition of gathering and bringing the community and visitors together in the heart of Branson where the town started. We will also celebrate local entertainers under our free music tent.
Will the location of the event be on public property?	Yes
Will closure of any streets, sidewalks, or parking areas be required as part of the event?	Yes
Event location	Awbery Parking lot and portions of closed off Commercial Street
Event Setup	09/16/2024
Time	10:00 PM
<u>Day 1</u>	09/17/2024
Start Time 1	08:00 AM
End Time 1	05:30 PM
<u>Day 2</u>	09/18/2024
Start Time 2	08:00 AM
End Time 2	08:00 PM
<u>Day 3</u>	09/19/2024
Start Time 3	09:00 AM
End Time 3	06:00 PM
<u>Day 4</u>	09/20/2024
Start Time 4	09:00 AM
End Time 4	06:00 PM
<u>Day 5</u>	09/21/2024
Start Time 5	09:00 AM
End Time 5	07:00 PM
Breakdown	09/23/2024
Time	08:00 AM
Describe your security plan including crowd control, internal security, private security, and/or the assistance of the City of Branson Police Department	We hire Patriot Protection Services which has a license with the City.
Are you using a private security company?	Yes
Security Company Information Name	
Security Company Information Email	patriotprotectionservicesmo@gmail.com

## Security Company Information Address

Security Company Information  
Company Name Patriot Protection

Security Company Information  
Company Address Chief Andrew Bowen BRANSON MO 65616

Security Company Information  
Home Phone

Security Company Information  
Cell Phone

Security Company Information  
Work Phone ( ) -

Describe your emergency medical service plan including communications and type of resources that will be at your event and the manner in which they will be managed and deployed and the placement of any Automated External Defibrillators (AED) if any.

We will utilize emergency services if needed.

Describe your plan for cleanup and removal of waste materials and/or recycling, including during and after your event. Include the number of containers and dumpsters you expect to provide, or estimated trash volume.

Food trucks will take with them and will be inspected by the Taney County Health Department. We get extra trash cans provided by the City Parks Department and a staff employee makes rounds each day to empty full receptacles.

Are you using a private waste management company? No

Describe your plan to provide restroom facilities at your event; including the number of portable toilets and/or description of on-site restrooms available. Include in your plan how the disposal of sanitary waste and sewage will be managed for the event

There is a restroom facility on site and will be managed by City Parks Department employee each day.

Are you using a private sanitation company? No

Will the event include food concessions and/or preparation areas? Yes

Describe the methods of preparation, cooking, and serving of food

Taney County Health Department will inspect and make sure food vendors are in compliance.

Address where fats, oils and grease will be disposed

Vendors will take and dispose appropriately.

Will the event involve the consumption of alcoholic beverages on-site?	Yes
Alcohol Beverage Vendor	Summit's restaurant Hidden Pines may seek a special permit to serve in a designated area next to their restaurant.
Describe sale/distribution method and the required security measures	That will be handled with a City permit as required and served with meal outside venue.
Postcard	0
Email	X
Published Notification	0
Published Signage	X
Will tents be used at the event?	Yes
Does the event include the use of fireworks, rockets, lasers, or other pyrotechnics?	No
Will there be music or live entertainment at the event?	Yes
Will stages, bandstands, or platforms be used for the event?	Yes
Will sound amplification be used?	Yes
Start Time	09:00 AM
End Time	06:00 PM
Will sound/light equipment be used for the event?	Yes
Provide a description for the use of sound/light equipment	Monitor and microphones will be used along with a control board.
Will the use of all terrain vehicles, golf carts, or low speed vehicles be used for the event on streets within the City?	No
Will the event have any live animals and/or horse-drawn carriage(s)?	No
Will the event include the use of any temporary signs?	Yes
Number of Yard Signs	6
Sign Width (ft) se yard	1
Sign Height (ft) se yard	2
Sq Ft	2
Number of Banner Signs	4

Sign Width (ft) se banner	5
Sign Height (ft) se banner	3
Sq Ft	15
Mounting Location	Freestanding
Yard Sign 1 Location	Price and Sycamore
Yard Sign 2 Location	Atlantic and 3rd
Yard Sign 3 Location	Branson Landing Blvd and roundabout
Yard Sign 4 Location	Commercial and College
Yard Sign 5 Location	Main Street and Veterans Blvd
Yard Sign 6 Location	Atlantic and Veterans Blvd
Banner Sign 1 Location	Walgreens grass at parking lot on corner of 165 and 76
Banner Sign 2 Location	Northeast of 65 at Hway 76 - Koi Garden Plaza corner
Banner Sign 3 Location	NW Corner of Branson Landing Blvd at Commercial Street
Banner Sign 4 Location	Branson Hills Parkway at Welcome Center traffic light to Walmart
Attach Site Plan	
Attach property owner acknowledgement and notarization	
Attach Certificate of Liability Insurance	

\* Only fields that were populated are shown

#### Documents:

Applicant Signature: [signature.png](#)

Attach Certificate of Liability Insurance: [Certificate of Insurance 24-25.PDF](#)

Attach property owner acknowledgement and notarization: [doc00174620240621192513.pdf](#)

Attach Site Plan: [doc00174820240621194139.pdf](#)

#### Fees and Payments:

Total Fees: 575.00

Total Paid: 0.00

Balance Due: 575.00

#### Fees

Quantity	Description	Amount	Total Cost
1.0	Application Fee	50.00	50.00
1.0	Technology Fee	15.00	15.00
1.0	Level 3 Fee	510.00	510.00

#### Payments

Date	Type	Reference	Receipt	ReceivedFrom	Amount
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